

QUOTE REQUEST

2026-01: Stair Flooring, Door Replacement & Lift Removal Township of Armstrong

1. Municipality

Corporation of the Township of Armstrong

35 Tenth Street

Earlton, Ontario P0J 1E0

2. Project Location

Municipal Office Building

35 Tenth Street, Earlton, Ontario

3. Description of Work

The Township of Armstrong is requesting written quotes for construction work related to accessibility upgrades at the Municipal Office.

The work includes, but is not limited to:

- Removal and replacement of an exterior door, frame, trim (steel, commercial)
- Supply and installation of new door hardware
- Removal and reinstallation of existing door opener
- Removal of existing flooring on stairs and landing
- Preparation of stairs and landing for new flooring
- Supply and installation of new flooring on stairs and landing
 - Flooring to match existing front floor steps where feasible
- Installation of metal/rubber stair nosing
- Removal and disposal of existing accessibility lift equipment (if applicable)

Site photos are attached.

4. Quote Requirements

- Quotes must be provided as a lump sum price (excluding HST)
 - Quotes must clearly identify any assumptions or exclusions
 - Pricing must include labour, materials, equipment, and disposal
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5. Insurance & WSIB

The successful contractor will be required to provide:

- Proof of \$5 million general liability insurance
 - WSIB Clearance Certificate
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6. Mandatory Project Timeline

This work must be fully completed no later than June 30, 2026, in order to accommodate the scheduled installation of a new accessibility lift.

Contractors must confirm their ability to meet this deadline in their quote submission and identify:

- Proposed start date
- Estimated duration of work

Quotes that cannot meet this timeline may be deemed non-compliant.

7. Quote Submission Deadline

Written quotes must be received by:

Date: March 11th, 2026

Time: 2:00pm (local time)

Quotes may be submitted by email or hard copy.

Submissions must be received prior to the closing time. The Township is not responsible for email delivery delays.

8. Evaluation

Quotes will be evaluated based on:

- Compliance with the scope of work
 - Ability to meet the required completion date
 - Price
-

9. Contact

Contact Person: Dan Thibeault
Title: CAO Clerk Treasurer
Email: dan.thibeault@armstrong.ca

10. Council Approval

Award of this RFQ is subject to Council approval.

BID / QUOTE SUBMISSION SHEET

2026-01: Stair Flooring, Door Replacement & Lift Removal

Township of Armstrong

CONTRACTOR INFORMATION

Legal Company Name: _____

Operating Name (if different): _____

Address: _____

Contact Person: _____

Title: _____

Phone: _____ **Email:** _____

PROJECT CONFIRMATION

The undersigned confirms that they have reviewed the Quote Request Sheet and understand the scope of work described.

- We are able to complete the work as described
 - We can meet the **mandatory completion date of June 30, 2026**
-

QUOTED PRICE

Lump Sum Price (excluding HST):

\$ _____ **CAD**

(Price to include all labour, materials, equipment, disposal, and lift removal as described)

PROJECT TIMELINE

Proposed Start Date: _____

Estimated Duration: _____

ASSUMPTIONS / EXCLUSIONS (if any)

INSURANCE & WSIB CONFIRMATION

The undersigned confirms that, if selected, they will provide prior to commencing work:

- Proof of \$5 million general liability insurance
- WSIB Clearance Certificate

AUTHORIZED SIGNATURE

I have the authority to bind the company to this quotation.

Name (Print): _____

Title: _____

Signature: _____ **Date:** _____

SUBMISSION DEADLINE

Quotes must be received by the Township of Armstrong by:

Date: March 11th , 2026

Time: 2:00pm (local time)

Late submissions may not be accepted.

PICTURES











